

Tips For: **TURNINGPRO™**

Solutions For Turning Professional

7 Key Questions Employers Ask

1. **Will you please tell me about your personal background?**
 - What are your academic achievements?
 - How will a job change affect you at this time?
 - What outside activities do you enjoy?
2. **Tell me about your work experience.**
 - Tell me about the assignments you were given
 - What did you especially like about that job?
 - Describe three specific achievements, which you contributed to your employer
 - What does it take to be effective in your chosen field?
3. **How would you describe yourself?**
 - What would you consider your major strengths?
 - Have you ever-experienced failure?
 - What special abilities do you have?
 - In a reference check what would other people say about you?
4. **How do you get along with people?**
 - How do fellow employees treat you?
 - What kind of person was your last boss?
 - How do you handle awkward/difficult situations?
5. **Why are you considering changing jobs now?**
 - Why have you chosen this time to leave?
 - What do you want from your next job that you are not getting from your present job?
 - What was the most unpleasant feature of your job?
6. **Why do you think you would like to work with our organization?**
 - How does our company specifically fit your plans?
 - What contributions do you feel you can make to us at this time?
 - Why do you think you will be successful with us?
 - What other jobs and companies are you considering?
7. **If you had a choice what would you consider the most ideal job for you?**
 - What are you looking for in a job?
 - Why did you choose your field of work?
 - What are your future goals?
 - How will the company help you get there?

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